Montpelier Juneteenth Vendor Agreement and Registration

Location: 11350 Constitution Highway, Montpelier Station, VA 22957

I hereby agree to participate in the 2024 Montpelier Juneteenth Celebration with the understanding that I am responsible for SET UP & CLEAN UP of our booth/space. The event will be held from **9:00 am to 4:00 pm, Saturday, June 15, 2024**. Vendors are strongly encouraged to drop off their materials the day before, Friday, June 14, 2024 between 9:00 am and 4:00 pm to ensure the set up process runs smoothly. Materials will be stored securely by Montpelier for those choosing this option. Set up on Saturday, June 15, 2024 begins at 8:00 am. Clean up is 3:30-4:30pm. Gates close at 5pm.

With this agreement, I commit to participation for:

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**Vendor Booth Name**

This booth will represent a:

- ❑ Not-for-profit/Education/Service organization
- ❑ For-Profit Baked Goods/Beverages/Packaged Food Vendor
- ❑ For-Profit Clothing/Jewelry/Personal Accessories Vendor
- ❑ For-Profit Art/Craft Vendor
- ❑ Other (describe) ____________________________

With the understanding that as a **for-profit vendor we must pay** a $25.00 charge for participation and we may keep all proceeds from our sales.

- ❑ We understand that a 10x10 space will be provided. No electricity or running water will be provided.
- ❑ We understand that vendors must provide their own table, chairs, and tent.
- ❑ We understand that Montpelier has a limited number of pop-up tents available for vendors to use as requested. In order to reserve one of these tents, we must email Allison James ajames@montpelier.org when we submit this agreement. Otherwise we are responsible for providing our own equipment.

Or with the understanding that as a **not-for-profit, education, or service organization** we will provide a spot under the big tent, with an 8’ table, and two folding chairs. (**limited availability** email Allison James ajames@montpelier.org to reserve).

We will comply with all laws and regulations which apply, and agree to hold harmless the Orange County African American Historical Society (OCAAHS), The Montpelier Foundation (TMF), the Montpelier Descendants Committee (MDC), Carver 4-County Museum, and George
Washington Carver Regional High School Alumni Association (GWCRHSAA) and any of their members for any and all liability for personal injuries, including death and property losses or damage in connection with any activity or accommodation of the 2024 Montpelier Virginia Juneteenth Celebration.

________________________________________________________

Signature

________________________________________________________

Date

________________________________________________________

Name of contact person

________________________________________________________

Organization/Company

________________________________________________________

Address of Organization

________________________________________________________

Email

________________________________________________________

Phone

It is recommended that payments and registration be submitted electronically, however checks can be made payable to the Montpelier Descendants Committee (MDC), with "Juneteenth 2024 Vendor" on the memo line. Completed forms and payments must be received no later than midnight on June 5, 2024.

Mailing address:
Montpelier Descendants Committee (MDC)
130 Caroline Street
Orange, VA 22960

Payments are non-refundable.